

Glendale High School Theatre 2008 - 2009
Production Staff Application

For

*A FUNNY THING HAPPENED ON THE WAY TO THE
FORUM*

Name _____

Address _____ ZipCode _____

Home Phone _____ Email Address _____

Date of Birth _____ CurrentAge _____

Grade: 9 10 11 12

Parent/Guardian Information

Name(s) _____

✓ Production Staff applications are due to Mrs. Bettencourt **NO LATER THAN Friday, Oct. 3.**

✓ If you are placed on a crew, you will be notified by Mrs. Bettencourt

You must be able to attend the final two weeks of rehearsal, as well as the Saturday, December 6 TECH Rehearsal!

Please fill out your class schedule:

Teacher

Rm./Class

1st Block _____

2nd Block _____

3rd Block _____

4th Block _____

Please indicate your top 5 preferences for crew work. Keep in mind some positions are already filled and will not have a place for you to put a number next to.

| | | | |
|-------|----------------------|-------|--------------------|
| _____ | Costume Head | _____ | Props Master |
| _____ | Costume Crew | _____ | Props Crew |
| _____ | Head Carpenter | _____ | Publicity |
| _____ | Light Board Operator | _____ | Run Crew |
| _____ | House Manager | _____ | Scenery Crew |
| _____ | House Crew | _____ | Sound Board |
| _____ | Make-Up Head | _____ | Operator |
| _____ | Make-Up Crew | _____ | Microphone Asst. |
| _____ | Stage Manager | _____ | Assistant Director |

Costume Head – Keeps track of costumes, helps obtain costumes and fit to each character. Is in charge of Costume Crew

Costume Crew – Assists with quick changes and set up for performances.

Head Carpenter – Leads crew with building scenery. Takes orders directly from Mr. Bettencourt and Mrs. Bettencourt and is in charge of the construction crew.

House Manager – Make sure all audience members are in the auditorium when show starts. Organize intermission preparation and is charge of the ushers.

House Crew – Assists with pre-show fundraisers and intermission concessions.

Light Board Operator – Brings lights up and down on cue from both script and Stage Manager. Operates the computer-controlled effects. Needed every day for the last two weeks of rehearsal and performance.

Make-Up Head – Organizes and obtains make-up for all the actors. Is in charge of not only applying the make-up, but coordinating the Make-Up Crew and making assignments for the crew to work on specific actors.

Make-Up Crew – Help ensure cast members apply appropriate make-up. Apply specialty make-up.

Props Master – Help assemble, order, and set props needed for production. Is in charge of the Props Crew

Props Crew – Helps prop master assemble, order and set props needed for production.

Publicity – Help design and distribute posters, announcements, etc...talk to local businesses for donations, be creative and boost ticket sales.

Run Crew – Help change scenes during performances. Needed during tech weeks.

Scenery Crew – (Also known as Construction Crew) Help build, paint, and assemble sets and scenery.

Sound Board Operator – Responsible for sound cues and microphones during the performance. Must operate the master sound board.

Microphone Assistant – Helps attach and get body microphones to the appropriate actors during the show. Will stay backstage with the actors.

Stage Manager – Is in charge of cast AND crew during the show. Calls all cues and runs the production. The Stage Manager is the second in charge behind Mrs. Bettencourt. He/she shares the responsibility with the Head Carpenter.

Assistant Director – is the go-between between Mrs. Bettencourt and the cast and crew. This individual is responsible only to Mrs. Bettencourt and performs all necessary duties that Mrs. Bettencourt assigns. Is in charge of rehearsals when Mrs. Bettencourt is unavailable.